

*DRAFT MINUTES: Subject to change prior to approval by Authority or Committee at its next regular meeting*

**MINUTES OF THE  
DBE & DEVELOPMENT COMMITTEE MEETING OF THE  
CONVENTION CENTER AUTHORITY OF THE  
METROPOLITAN GOVERNMENT OF NASHVILLE &  
DAVIDSON COUNTY**

The DBE & Development Committee Meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on February 22, 2024 at 2:00 p.m. in the Administrative Conference Room of the Administrative Offices at the Music City Center, Nashville, Tennessee.

**DBE & DEVELOPMENT COMMITTEE MEMBERS PRESENT:** Vonda McDaniel, Robert Davidson, Alfred Degrafinreid II, Tracy Hardin, Seema Prasad, and Norah Buikstra (Ex-Officio)

**DBE & DEVELOPMENT COMMITTEE MEMBERS NOT PRESENT:**

**OTHERS PRESENT:** Charles Starks, Jasmine Quattlebaum, Donna Gray, and Heather Jensen

The meeting was opened for business at 2:02 p.m. by Chair Vonda McDaniel who stated there was a quorum present.

Committee Chair Vonda McDaniel read the Music City Center Mission Statement.

There were no public comment requests received for this meeting (Attachment #1).

**ACTION:** Robert Davidson made a motion to approve the DBE & Development Committee Minutes of March 26, 2018. The motion was seconded by Alfred Degrafinreid II and approved unanimously by the committee.

Charles Starks and Jasmine Quattlebaum provided information on the Procurement Policy Revisions and Updates on Sections 1.4.22 (Purchasing Agent), 3.2.3 (Bid Opening), 3.3.3 (Receipt of Proposals), 9.1.3 (Bonding and Insurance), and 9.1 (Statement of Policy and Its Implementation) (Attachment 1), and there was discussion.

**ACTION:** Tracy Hardin made a motion that the DBE & Development Committee recommends that the Authority approves an amendment to the Procurement Policy updating Sections 1.4.22 (Purchasing Agent), 3.2.3 (Bid Opening), 3.3.3 (Receipt of Proposals), 9.1.3 (Bonding and Insurance), and 9.1 (Statement of policy and

Implementation). The motion was seconded by Seema Prasad and approved unanimously by the committee.

Charles Starks and Jasmine Quattlebaum provided information on the Procurement Policy Revisions and Updates on the removal of the Procurement Non-Discrimination Program (PNP) (Attachment 1), and there was discussion.

**ACTION:** Robert Davidson made a motion that the DBE & Development Committee recommends that the Authority approves an amendment to the Procurement Policy removing the Procurement Nondiscrimination Program (PNP). The motion was seconded by Alfred Degrafinreid II and approved unanimously by the committee.

Charles Starks and Jasmine Quattlebaum provided information on the DBE Vendors List including food & beverage for Music City Center (Attachment 1), and there was discussion.

\*Denotes Alfred Degrafinreid II departure at 2:45 p.m.

Charles Starks and Jasmine Quattlebaum provided an update on the planned feasibility study related to Music City Center expansion, noting the RFP being drafted should be complete in the upcoming weeks (Attachment 1), and there was discussion.

With no additional business a motion was made to adjourn and with no objection the DBE & Development Committee of the CCA adjourned at 2:54 p.m.

Respectfully submitted,

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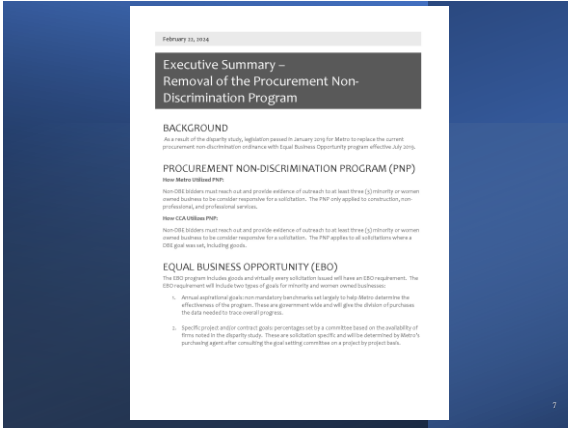
Charles L. Starks  
President & CEO  
Convention Center Authority

Approved:

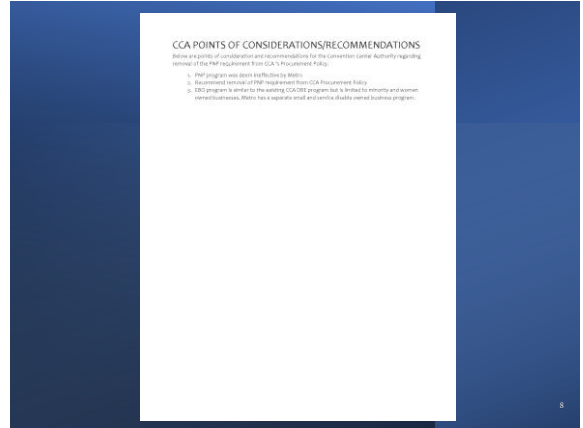
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Vonda McDaniel, Chair  
CCA DBE & Development Committee  
Meeting Minutes of February 22, 2024





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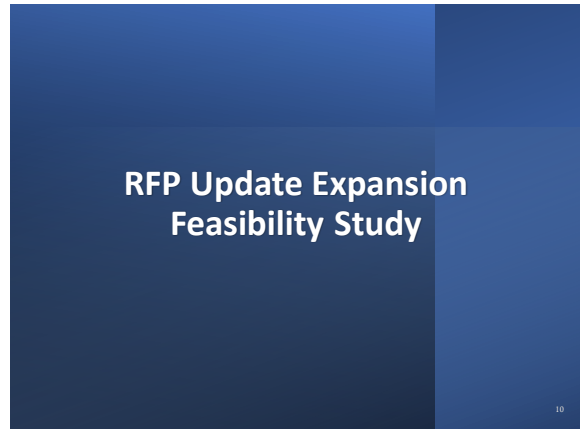
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**Music City Center DBE Companies**  
 Including Food & Beverage

ALEXANDER & ASSOCIATES	AAMBE	KUHLI COFFEE CONCESSIONS AND KIOSKS	AAMBE
ANSTERTEAM WORKFORCE	WBE	LYNN STAFFING LLC	AAMBE
AWARD CENTER, THE	WBE	MAMI JO'S FRUIT TEA	WBE
BLINK MARKETING	WBE	NASHVILLE CHOCOLATE&NUT CO	WBE
CELENA CHAPPEL WOODWORKS, LLC	SBE	NATASHA BLACKSHEAR	AAMBE
CHRIS	HAFBE	NICKS RAMOUS BBQ (BUBBAQ LLC)	SBE
COLTS CHOCOLATE	WBE	M&P SERVICES	AAMBE
COMPOST COMPANY	SBE	MED-STAR MEDICAL	SBE
CONTRACT CARPETS SALES CO	WBE	NET TANGO	SBE
CONVENTION PRODUCTION RIGGING	SBE	OAKLAND POWER WASH	SOVBE
DRAWFORD DOORS SALES	SBE	PREMIERE BUILDING MAINTENANCE CORP	AAMBE
CREATION GARDENS	WBE	PREMIUM FLOOR CARE	WBE
CUSHION EMPLOYER SERVICES	AAMBE	RITE QUALITY OFFICE SUPPLIES	AAMBE
EMPRESS SERVICES INC	WBE	ROBERTSON 5	SBE
GARY CRYDER (MUMI) WDWI COFFEE AND SMOOTHIES (MUMI, LLC)	SDVBE	SAVARINO'S BAKERY	WBE
GREEN RESOURCES	WBE	SOUTHERN HOSPITALITY	WBE
GUY BROWN INTERIORS LLC	HAFBE	SOUTHERN TROPHY HOUSE	WBE
HIREQUEST	WBE	SUNSET MARKETING	WBE
HOSKINS & COMPANY	AAMBE	SWEET SOUTHERN SPIRIT	WBE
INDUSTRIAL STAFFING	WBE	TANDEM CONSTRUCTION	SBE
IVORY COTTON BAR	WBE	THE FRENCH CONNECTION	WBE
JARVIS SIGNS	WBE	THOMAS FINANCIAL RESOURCE	WBE
JRS STAFFING	SBE	TROPICAL NUT AND FRUIT	WBE
KERNELS NASHVILLE POPCORN	SBE	VEST POCKET CLEANERS	AAMBE

AAMBE	African American Female Business Enterprise
AAMBE	African American Male Business Enterprise
WBE	Woman Business Enterprise
SBE	Small Business Enterprise
HAFBE	Hispanic American Female Business Enterprise
SDVBE	Service-Disabled Veteran Business Enterprise

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